



GOLDEN COW

TONGALA DAIRY INDUSTRY
TRAINING CENTRE

POSTAL ADDRESS: PO BOX 113, TONGALA 3621.

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TERMS & CONDITIONS

1. CONFIRMATION

ALL RESERVATIONS MUST BE CONFIRMED BY COMPLETING AND SIGNING THIS STANDARD TERMS AND CONDITIONS FORM. SHORT TERM OR ONE OFF HIRE FEES TO BE PAID ONE WEEK PRIOR TO HIRE DATE. REGULAR HIRERS WILL BE INVOICED MONTHLY.

A BOND MAY BE REQUESTED, (TO BE DETERMINED BY NEGOTIATION) WHICH WILL BE REFUNDED IN FULL IF THE HIRER ADHERES TO THE HIRE CONDITIONS.

2. PRICES

THE PRICES ARE CURRENT AT THE TIME OF ISSUE.....

3. DAMAGES

THE HIRER IS FINANCIALLY RESPONSIBLE FOR ANY DAMAGE SUSTAINED TO PROPERTY, BUILDING FITTINGS, FURNITURE AND EQUIPMENT, THIS INCLUDES EXTRA CLEANING COSTS IF REQUIRED.

4. RESPONSIBILITIES

- A. NO ALCOHOLIC BEVERAGES ARE TO BE BROUGHT INTO OR CONSUMED ON THE PREMISES WITHOUT PRIOR PERMISSION FROM THE CENTRE MANAGER.
- B. NO FOOD OR DRINK WILL BE TAKEN INTO ANY CLASS ROOM UNLESS NEGOTIATED AT TIME OF BOOKING.
- C. THE HIRER IS TO USE THE ROOM BOOKED AND PAID FOR AND NOT TO ENTER OR USE ANOTHER ROOM.
- D. THE HIRER IS TO ONLY USE THE EQUIPMENT ALLOCATED.
- E. THERE IS TO BE NO SMOKING IN THE BUILDING.
- F. THE ROOM WILL BE LEFT IN A CLEAN AND TIDY CONDITIONS.
IF AN UM AND CROCKERY IS SUPPLIED, A TEA TOWEL AND DISHCLOTH WILL ALSO BE LEFT
IT IS A REQUIREMENT THAT USERS OF THE CROCKERY WASH AND WIPE WHAT THEY USE.
- H. ENSURE ALL LIGHTS, HEATING/COOLING APPLIANCES ETC ARE TURNED OFF PRIOR TO LEAVING.

5. INSURANCE

THE HIRER AGREES TO RELEASE THE GOLDEN COW CENTRE FROM LIABILITY FOR ANY BODILY INJURY, LOSS OR DAMAGE, WHICH MAY BE SUSTAINED OR INCURRED AS A DIRECT RESULT OF THE HIRING.

6. CANCELLATION

WE UNDERSTAND THAT CIRCUMSTANCES MAY SOMETIMES MAKE IT NECESSARY FOR YOU TO CANCEL YOUR RESERVATION.....

BOOKINGS ARE ACCEPTED AT THE DISCRETION OF THE CENTRE MANAGER ON BEHALF OF THE BOARD OF MANAGEMENT. MANAGEMENT RESERVES THE RIGHT TO CANCEL ANY BOOKING IF THE ABOVE CONDITIONS ARE NOT MET, OR FOR ANY OTHER REASON THEY DEEM NECESSARY.

PLEASE SIGN AND RETURN THE ATTACHED COPY OF THIS FORM WITH YOUR DEPOSIT.

I/WE HEREBY AGREE TO ALL THE ABOVE CONDITIONS AND ARRANGEMENTS.

SIGNED ON BEHALF OF THE CLIENT:.....**DATE:**.....

NAME:**TITLE:**

COMPANY NAME:

SIGNED ON BEHALF OF

TONGALA DAIRY TRAINING AND TOURIST CENTRE:.....

DATE:.....

NAME:.....**TITLE:**.....